

## **Parent Association Spring Meeting Minutes**

Thursday, May 7, 2020 at 6:30pm

Attendance: Chris Miller, Kylie Murray, Doug Edmondson, Jody Jacobs, Andria Jacobs, Cathy Snyder, Rebekah Manney, Alysia Wertley, Kim Hamsher, Brian Schell, Debbie Hoffer, Terri Marshall, Cindy Kern, Wendy Moyer, Kelly Kreiser, Sue Eckert, Jennifer Shaffer, Jo Davidson, Elisabeth Aragon, and Kim Bardo.

- 1) Opening Prayer (Kylie Murray)
- 2) Budget (Andria Jacobs)
  - a. This year's ending budget
    - i. Currently we have approximately \$66,890 in the bank
    - ii. We received \$35,000 through the Payer Protection Plan. This is a loan that is forgiven as long as we continue to pay all staff.
    - iii. We received \$9,000 grant through the CARES act.
    - iv. The Legacy of Light Gala netted approximately \$19,906
      1. Minus \$1,268 in expenses
    - v. Will end the year with approximately \$29,700 to go towards next year
  - b. Next year's budget
    - i. Have an anticipated deficit of \$40,000 with 60 students and 13 staff
    - ii. This anticipates the same income from the following fundraisers: Fall Harvest Festival, Poinsettias, and Citrus. This does not have any money budgeted in for Legacy of Light Gala.
  - c. Andria to send out a copy of the budget as she was unable to screen share it.
- 3) Fundraisers (Jennifer Shaffer)
  - a. Legacy of Light Online Gala and Day of Giving (Wendy Moyer)
    - i. Brought in approximately \$3,500 from silent auction
    - ii. 381 bids by 41 different bidders
    - iii. Wendy discussed that there was a challenge in getting items since collection started late and some companies had already given away all of their budgeted items.
    - iv. Full totals are located under the finance discussion
  - b. Purse Bingo (Andria Jacobs)
    - i. Has been postponed until the end of summer to early fall
    - ii. Andria has been following up with the fire hall for a date, but most Saturdays are full.
    - iii. There is no penalties for rescheduling with the fire hall
    - iv. Wendy questioned whether we should consider an online bingo
      1. Andria said that we do not have a game of chance license and were anticipating using the fire hall's license.
      2. Elisabeth said that she had gotten one for an event for their nonprofit and it was only about \$30 and was good for a month. It took approximately 1 month to receive the license. If we are

unable to get our nonprofit soon, Elisabeth is willing to apply for another one via her nonprofit and sponsor the school.

3. Agreed that this is an option if we are unable to have the bingo in person.

c. Fall Harvest Festival

- i. Will be 10/24/2020 from 10-3pm
- ii. Finance will be handling the donation letters and will be asking for specific items.
- iii. Vendor letters will go out within the next 1-2 weeks as well as flyers.
  1. Early bird registration at \$25 per table prior to 8/1/2020.
  2. On and after 8/1/2020, will increase to \$35 per table.
  3. Jennifer discussed the various committees.
  4. Andria questioned the use of food trucks.
    - a. Per Wendy's experience at LMS and HCS, you have to have a minimum amount ordered to start making money and then what you get is minimal.
    - b. Erin has run food in the past for the LMS and HCS auctions. She has gotten donations of Giant gift cards and then went back to Giant to get supplies/food.

4) Next year (Chris Miller)

a. Returning Staff

- i. Only staff that is not returning is Brookye Keeney due to being a full time student next year
- ii. Jodi Kirman will fill the role of 1<sup>st</sup> grade teacher next year.

b. Positions needing filled

- i. Full time Kindergarten
  1. Chris is currently speaking with one person re: this role. Depending on the outcome, it will be posted.
- ii. Part Time Staff (These positions may be combined if the candidate is qualified).
  1. Art
  2. Elementary Makerspace
  3. Elementary Digital Skills
  4. PK-8 Spanish
  5. High School Spanish
  6. High School Math
  7. High School Spanish
  8. After School Program

c. CAIU

- i. Has reached out to us to offer learning support for next year.
- ii. Emotional/social support, Career counseling, English as a second language, Speech therapy, Physical therapy, Occupational therapy, reading support.

d. Student numbers

- i. 40 students already enrolled secondary to the continuous enrollment
    - ii. 1 student for K that is going through the application process
    - iii. 1 new inquiry for K that is going through the virtual tour
  - e. Virtual Tour
    - i. On website
    - ii. Need more family testimony videos. These can be sent to Chris or Alysia.
  - f. 2020/2021 school year
    - i. Plan on first day being 8/24/2020
    - ii. Staff are actively planning for various government scenarios
      - 1. Increased cleaning, increased hand washing, staying in rooms
      - 2. Consolidated online learning if needed
      - 3. Possible staggering of classes by day or by time (AM vs PM)
    - iii. Structure
      - 1. PK room
      - 2. K room
      - 3. 1<sup>st</sup> room
      - 4. 2/3 room
      - 5. 4/5/6 room
        - a. Overall vision for the school was for 6<sup>th</sup> grade to be a transitional year that would help prepare the students for the expectations of Secondary.
        - b. Cindy Kern had suggested these three grades together.
        - c. Allows those students that are at a high educational level to be challenged and those at a lower educational level to have needs met without either being singled out.
      - 6. Secondary room
        - a. 7/8 and 9/10
- g. End of School year
  - i. Chris had proposed ending the school year on 5/22/2020 based on some comments that he had been hearing from parents that they were struggling with online learning.
  - ii. This would end up being 1 week and 2 days early of the original end date of 6/2/2020.
  - iii. Discussion
    - 1. Jody expressed that she likes the structure and engagement.
    - 2. Elisabeth says that Joseph has lost motivation.
    - 3. Rebekah agreed that she likes the check in and possibly could continue with a daily devotion to the end of the school year.
    - 4. Kelly says that she is in favor of an early end as the secondary have been full steam ahead since the beginning.
    - 5. Sue suggested that could ramp down the last week of school and make it more social.
    - 6. Terri agreed with decreasing the momentum, but that the online learning has allowed them to focus on some responsibility. She

also expressed interest in some educational items that students could work on throughout the summer so that they do not lose information.

7. Brian Schell was in favor of ending early.

- 5) Board Nominations (Kylie Murray)
  - a. Paul Weston – Marketing
  - b. Rebekah Manney – Student Life
  - c. Doug Edmondson – Finance
  - d. Cathy Snyder – Secretary
- 6) Strategic Planning (Kylie Murray)
  - a. Will be a small group made up of board, teachers, parents, and community members that have a heart for HCA.
  - b. Will focus on a 5 year plan for both finance and building.
  - c. Will start with meetings in June 2020.
- 7) Survey (Kylie Murray)
  - a. SurveyMonkey will be sent out right after the meeting.
  - b. Way to vote on board nominations.
  - c. Way to volunteer for events that will be happening this summer.
  - d. Way to volunteer for Fall Harvest Festival.